

## Winterton Community Academy

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email: reception@wintertoncommunityacademy.co.uk

Headteacher - Mr K Rowlands

Ref: 2020/21/LatFTest/tp

26<sup>th</sup> February 2021

Dear Parent/Guardian,

I am writing to advise you of our arrangements for completing the COVID-19 lateral flow test, ahead of our students returning to school on Monday 8<sup>th</sup> March 2021.

Students are invited to attend a designated time as follows:

Years 7, 8 and 9 are invited to attend on Thursday 4<sup>th</sup> March between the hours of and 1.00 p.m. or between 3.00 p.m. and 4.00 p.m.

8.30 a.m.

Years 10 and 11 are invited to attend on Friday 5<sup>th</sup> March between the hours of and 1.00 p.m. or between 3.00 p.m. and 4.00 p.m.

8.30 a.m.

Students who have siblings in a different key stage are allowed to attend either session at your convenience.

If you are unable to attend at the allocated time, please contact myself by emailing dalowsky.a@wintertoncommunityacademy.co.uk and I will attempt to make alternative arrangements.

If your child is required to miss any aspect of online learning to attend, this is acceptable. Please ask them to email their teacher to notify them.

Testing will take place in the gymnasium and should be accessed via the external fire doors. We request that upon arrival, students either enter the premise through the gate on Northlands Avenue and go directly to the gym or, for those arriving at the front of the school, walk around the side of the building past the canteen. Students will be met at the gym by a member of staff who will then provide them with further instructions for their test. The lateral testing procedure is quite straight forward and is a process that we have been conducting with our students over the past 6 weeks.

Following registration, they are required to complete a throat/nasal swab after which a member of staff will administer the results. Results are recorded after 30 minutes and in the event of a positive result, parents/carers will be contacted immediately by telephone. All results are recorded and you will receive a text notification to confirm the outcome. If any student requires additional support to complete the test, then a member of staff will be available to do this.

Whilst testing for COVID is not mandatory, I would strongly recommend that all parents and carers provide consent for their child so as to help make the site as safe for staff and students attending.

If you have any concerns about the process of testing, please do not hesitate in contacting me and I will be happy to discuss this further.

Thank you for your support and co-operation and we look forward to welcoming your child back to school.

Yours sincerely,

A. Dalowsky (Mrs)
Assistant Headteacher