

## **Application for Hiring School Facilities at Winterton Community Academy 2017/2018**

Rooms or space required \_\_\_\_\_

e.g. Gym, number of Classrooms, Pitches and Changing Rooms etc. **If any specialist equipment/fittings or layout are required you should contact the School.** (There may be an additional charge for equipment).

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**PLEASE CIRCLE THE DATE(S) YOU REQUIRE ON THE CALENDAR ATTACHED**

Time during which the premises are required: From \_\_\_\_\_ a.m./p.m. To \_\_\_\_\_ a.m./p.m.

Purpose of use or type of activity \_\_\_\_\_

**If Sporting or Martial Arts please give name of National Body to which affiliated.**

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I agree to abide by the regulations specified in the 'Hiring School Facilities' document. I agree to pay the appropriate charge to Winterton Community Academy.

**Payment is to be made in advance of use.**

Name of Organisation \_\_\_\_\_

Signed \_\_\_\_\_

Position in Organisation \_\_\_\_\_

Date \_\_\_\_\_

Name Mr/Mrs/Ms/Miss \_\_\_\_\_

Tel No Day \_\_\_\_\_

Address \_\_\_\_\_

Tel No Eve \_\_\_\_\_

\_\_\_\_\_

Post Code \_\_\_\_\_

\*\*\*\*\*

Return completed forms to: [finance@wintertoncommunityacademy.co.uk](mailto:finance@wintertoncommunityacademy.co.uk) or by post to:

Mrs S Baker  
Finance Assistant  
Winterton Community Academy  
Newport Drive  
WINTERTON  
North Lincolnshire  
DN15 9QD